



Business & Computing Examinations (BCE)
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Reasonable Adjustment Report

Centre Head – Please complete this report detailing all candidates who applied for reasonable adjustment.

Centre Name:

Centre No.:

Exam Date:

Exam No.:	Candidate Name	Course code	Course title	Level	Reasonable Adjustment Made	Supporting Evidence

Centre Head Declaration

The above applicant(s) provided all necessary evidence and I am satisfied that the information provided is correct and verifiable. I fully support the application(s) and confirm that the above candidate(s) be entered for the assessments concerned.

Full Name:

Position held:

Signature: _____

Date: _____

Centre Stamp:

BCE Examinations Board should receive this report exactly 8 weeks before the exam date.